

# 2022/2023 Homeroom Parent Handbook and Guidelines

## Introduction

Congratulations and thank you for volunteering! Blessed Sacrament Catholic School strives for academic and spiritual excellence. It takes an active, supportive community to provide the help and assistance necessary for our children to have a great school year. Additionally, your service in your child's classroom is a great step in teaching children, service by example.

We hope you find the information in this handout helpful in assisting you as you organize classroom events and support our school.

## **Guidelines for Room Parents**

Your primary responsibility is to provide support and assistance to the teacher, and act as a liaison of communication between school administration, room parent coordinator, teacher and parents. You will be working as a team with the other grade room parent(s) and teachers.

One of the initial steps in your volunteer time is to meet with grade room parents and teachers. This allows you to introduce yourself to the team and to share ideas. At your meeting you should discuss parties including food and activities that teachers prefer (they have experience with what works), Halloween Carnival responsibilities and Casino Night baskets.

As a room parent, you should maintain close communication with your teacher, coordinating all events in which the class is involved together. Teachers should have all classroom event details. For those grades that have two classes, both grade room parents should work together to plan parties and scheduled events.

With respect to communication with parents, please send a Remind App Message and follow up with a phone call if necessary. All Remind App Messages should be sent through the school's official account.

If at any time during the school year a monetary donation is collected, you will have to provide accounting for those monies, including receipts, to the Parent Engagement Specialist. Envelopes will be available at front office to forward to homeroom parent coordinator to reconcile with accounting.

For the safety of our children, when visiting the school, you must sign in at the School Office, wear a visitor's badge, and sign-out when you leave.

At class events, activities, or working on projects, please document and take pictures or video footage that you can share with the school community. Please forward pictures to Parent Engagement Specialist to be compiled in a 2022/2023 file for the school.

Finally, all Homeroom Parents must attend the quarterly Homeroom Parent Meetings. The first meeting will take place on Wednesday, August 31, 2022 at 6:00 p.m.

Lindsay Clavere
Parent Engagement Specialist
Iclavere@blessedschool.com

Michael Fierro
Principal
michael.fierro@blessedschool.com

## **Homeroom Teachers**

#### <u>Primary Level – Ms. Aguilar</u>

Pre-Kindergarten 3 Mrs. Vazquez nvazquez@blessedschool.com

Pre-Kindergarten 4 Mrs. Segovia psegovia@blessedschool.com

Kindergarten Ms. Aguilar daguilar@blessedschool.com

First Grade Mrs. Hernandez ahernandez@blessedschool.com

Second Grade Mrs. Jimenez njimenez@blessedschool.com

#### <u>Intermediate Level – Ms. Gonzalez</u>

Third Grade Ms. Herrera rherrera@blessedschool.com

Fourth Grade Mrs. Rangel grangel@blessedschool.com

Fifth Grade Ms. Gonzalez igonzalez@blessedschool.com

#### Middle School Level - Mrs. Gomez

Sixth Grade Mr. Laguna llaguna@blessedschool.com

Mrs. Cavazos scavazos@blessedschool.com

Seventh Grade Mr. Carrillo rcarrillo@blessedschool.com

Sr. Nguyen jnguyen@blessedschool.com

Eighth Grade Mrs. Gomez cgomez@blessedschool.com

Mrs. Padilla apadilla@blessedschool.com

# **Remind App Official Codes**

Class Name	Invite Code
Homeroom Parents	dcd68k
Pre-Kinder 3	ggc63f
Pre-Kinder 4	8k4737h
Kindergarten	47g8ce4
First Grade	7k46ec
Second Grade	ea76beb
Third Grade	3843ec6
Fourth Grade	da72f3d
Fifth Grade	6hb2f4
Sixth Grade	ck6889g
Seventh Grade	ch77f3c
Eighth Grade	k3bfded



# **Overview of Monthly Activities**

#### September – School Family Mass on September 4, 2022

▼ Promote

- Introduce Yourself to Homeroom Teacher(s) and Families
- Grandparents' Mass and Luncheon Friday, September 9, 2022
- The Big Give SA Thursday, September 22, 2022 Friday, September 23, 2022

Plan

- Introduction Meeting with Homeroom Teacher(s)
- Identify Parent Volunteers from Classroom | Matching Interests with Classroom Needs

Attend

• September Bulldog Fellowship Night - Tuesday, September 20, 2022 at 6:30 p.m.

#### October – School Family Mass on October 2, 2022

Promote

- Tacos with Tíos and Tías Wednesday, October 12, 2022 from 7:00 a.m. to 8:15 a.m.
- Catholic Life Raffle Ticket Sales and HFF 5K Run
- Red Ribbon Week Week of October 23-29, 2022

Plan

- Red Ribbon Week Classroom Door Contest Decorating Sunday, October 23, 2022 at 2:00 p.m.
- •Día de los Bulldogs Booth Decorating

Attend

• Día de los Bulldogs - Friday, October 21, 2022

## November – School Family Mass on November 6, 2022

Promote

- St. Vincent De Paul Food Drive Week of November 7-11, 2022
- Fall Open House, Catholic Life Raffle Ticket Sales, and Scholastic Book Fair
- Family Thanksgiving Luncheon Friday, November 11, 2022

Plan

- Thanksgiving Classroom Parties (Sweet 'n Treats) Friday, November 18, 2022 at 2:30 p.m.
- Classroom Auction Project for Casino Night

Attend

- •Homeroom Parent Meeting November 2, 2022 at 6:00 p.m.
- November Bulldog Fellowship Night Tuesday, November 15, 2022 at 6:30 p.m.

#### December - School Family Mass on December 4, 2022

Promote

- Blessed Sacrament Angel Tree Project Sisters of the Incarante Word and Blessed Sacrament
- Catholic Life Raffle Ticket Sales

Plan

- Christmas Grade Level Parties Friday, December 20, 2022 at 11:00 a.m.
- •Classroom Auction Project for Casino Night

Attend

## January – School Family Mass on January 8, 2023

Promote

• Catholic Schools Week Events and Activities

Plan

- Classroom Auction Project for Spring Auction
- Community Appreciation Baskets

Attend

- Homeroom Parent Meeting January 11, 2023 at 6:00 p.m.
- January Bulldog Fellowship Night Tuesday, January 17, 2023 at 6:30 p.m.

## February – School Family Mass on January 29, 2023\*

▼ Promote

- •Catholic Schools Week Events and Activities
- Casino Night Saturday, February 18, 2023
- Muffins with Mom Wednesday, February 21, 2023

Plan

- St. Valentine's Day Classroom Parties (Sweets 'n Treats) Tuesday, February 14, 2023
- Muffins with Mom WEdnesday, February 21, 2023

Attend

• Spring Open House - Saturday, February 25, 2022

### March – School Mass on March 5, 2023

- Weekly Lenten Food Drive
- Weekly Change for Change Collections
- Promote Bulldog Dads' Mass Monday, March 20, 2023

Plan

- Teacher Appreciation Week
- Student Field Day

Attend

- March Bulldog Fellowship Night Tuesday, March 21, 2023 at 6:30 p.m.
- Homeroom Parent Meeting Wednesday, March 29, 2023 at 6:00 p.m.

#### April – School Mass on April 2, 2023

Promote

- Donuts with Dad Thursday, April 20, 2023 from 7:00 a.m. to 8:15 a.m.
- Taste of Blessed Thursday, April 27, 2023 during Lunch Periods

Plan

- Easter Clasroom Egg Hunt or Parties (Treats 'n Sweets) Week of April 11-14, 2023
- Teacher Apprecation Week
- Student Field Day

Attend

### May - School Mass on May 7, 2023

- •May Crowning (Flowers) Thursday, May 4, 2023
- •Mass with Moms Friday, May 5, 2023 at 8:00 a.m.
- Promote •Scholastic Book Fair

Plan

• End of Year Grade Level Parties - Thursday, May 25, 2023

Attend

• May Bulldog Fellowship Night - Tuesday, May 16, 2023

## **Guidelines for Classroom Parties**

Homeroom parent(s) are asked to work directly with homeroom teachers in the planning of classroom parties. When planning a classroom party, homeroom parent(s) have two options:

#### Option 1

The Homeroom Parent(s) can collect a maximum of \$4.00 per student and use that money to fund a classroom party. Parents may make an additional contribution towards expenses, but it cannot be a requirement for participation. In addition, all receipts must be submitted to the Parent Engagement Specialist within five (5) school days of the classroom party.

#### Option 2

The Homeroom Parent(s) may ask for the donations of items to assist in planning the classroom party. All items must be store-bought and in their original container.

#### Sweets 'n Treats Guidelines (Thanksgiving, St. Valentine's Day, and Easter)

The following guidelines are strongly suggested items as they promote healthy choices that flow from Blessed Sacrament Catholic School's Health and Wellness Policy.

Students may have one (1) bakery item such as cookies, donuts, or muffins as part of the Thanksgiving Parties, St. Valentine's Day Parties, and Easter Parties.

#### **Lunch(ish)** Party Guidelines (Christmas and End of Year)

The school understands and recognizes the tradition of more "traditional" parties for Christmas and the End of Year. In those circumstances, a homeroom parent(s) may provide items such as chicken nuggets, pizza, sandwiches, or other hearty items. The school requests, however, that fruit, vegetables, and healthy drink options be provided as part of the Christmas Party and End of Year Party. Soft drinks and energy drinks are not allowed at any school sponsored party without the expressed permission of the **Parent Engagement Specialist.** 

# **NOTES**: